


DRESS CODE POLICY



ASSOCIATED HOSPITAL




GOVERNMENT MEDICAL COLLEGE KATHUA

DRESS CODE POLICY

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DRESS CODE POLICY

POLICY-

Hospital staff practices uniform dress code with ID cards during working hours.

PURPOSE -

To ensure that the hospital staff adhere to their professional etiquette in respect to their uniform and ID Card.

SCOPE-

The Policy applies to all hospital staff.

COMMITTEE MEMBERS-

- | | |
|-------------------------|--------------------------------------|
| 1. Dr. Yangchen Dolma | Medical Superintendent. |
| 2. Dr. Surinder K Attri | Prof. and Head, Deptt. Of Pathology. |
| 3. Ms Meetali Juliea | Matron, GMC Kathua |
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PROCESS DETAILS-

DESCRIPTION OF THE PROCESS:

- All the Doctors should wear white apron(Full Sleeves) with College Logo, Name, Department and Designation attached to the Apron.
- Matron should wear white saree with half sleeve white Apron.
- Nursing Supervisor should wear white kurta salwar with half sleeve White Apron.
- Female Nursing Staff should wear dark blue kurta salwar with half sleeve white apron with Red Pocket Strip. College Logo, Name, Department and Designation should be attached to the apron. They should also wear White shoes.
- Male Nursing Staff should wear sky blue shirt and Black Pant alongwith half sleeve white apron with Red Pocket Strip. College Logo, Name, Department and Designation should be attached to the apron. They should also wear Black formal shoes.
- Lab technicians, FMPHW and Pharmacists should wear full sleeve white apron with Green Pocket Strip and college Logo, Name, Department and Designation should be attached to the apron.
- LHV should wear full sleeve white apron with Royal Blue Pocket Strip and college Logo, Name, Department and Designation should be attached to the apron.
- Staff of the Administrative department should wear only formals (no fancy jeans and shirts or T-shirts).
- Both males and female employees should adhere to the hospital dress code without fail.
- The uniform will be provided to the newly joined employees as soon as possible.
- Nursing Orderlies should wear half sleeve white Apron with Light Blue Pocket.
- Safaiwalas should wear heavy-duty gloves, Masks, Gum boots along with Full length Dark Blue Gown.
- Housekeeping staff uniform:-
 - Dress prescribed by outsource agency.
- Heavy jewellery and accessories during working hours is not allowed.
- Non-compliance to the dress code will lead to disciplinary action.

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PROTECTIVE CLOTHING-

A number of clinical and non-clinical staff groups are required to wear protective clothing as part of their individual role. The principles are based upon the need for

- Patient safety
- Personal safety
- Statutory regulatory requirements.
- Work environment.
- Health and safety requirements.
- Infection control requirements.

DRESS CODE FOR STAFF DURING SPECIFIC PROCEDURES –

Radiation Dress code during procedure:

- Lead Apron, Dosimeter, Lead Gloves and Thyroid Shield.

Operation Theatre (Surgery) Dress code during procedure:

- Doctors should wear Light Blue/Green Kurta Pajama.
- Paramedics should wear Green Kurta Pajama.

Operation Theatre(Gynae) Dress code during procedure:

- Cap, Mask, Light Blue/Green Theatre Suit, McIntosh Sheet and Disposable Theatre Gown.

ID Card-

- Every employee shall be provided with an identity card containing the name of the employee, ID number, department etc.
- It is must for the every employee to wear the ID card during duty hours.
- Non-Compliance to wear the ID Card will lead to the disciplinary action.